**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**September 17, 2020**

Present:  Fiegen (2022), Foli (2024), Irmscher (2024), Lyle (2022), Mitchell (2024), Randall (2022), Smith (2024)

Absent: Tidmore (2022)

Other: Patrick McGinnity

1. **Meeting called to order by Randall at 9:03 am.**
2. **Changes or additions to agenda:** None
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the May 21st, 2020 regular meeting proposed by Fiegen, Smith seconded—motion carried.
5. **Financial Report**: A motion to approve bills paid for June, July and August 2020 proposed by Smith, Foli seconded—motion carried.
6. **Old Business:**

Director’s Report:

McGinnity updated the board on patron numbers, which were down 76% and 59% in July and August respectively (the first two full months open after COVID shutdown). He also went over the NEA Big Read programming completed to date, as well as the Sculpture Garden dedication. It was noted that a report of overdrive usage from before, during, and since the shutdown would be of interest to the board.

1. **New Business:**
2. Officer Elections:

It was noted that elections ought to have occurred at the April meeting, but that they had been missed because of the closure. Vice chair, treasurer, and secretary were the three offices to be filled.

Motion to nominate Irmscher to the office of Vice Chair proposed by Fiegen, Foli seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Abstained

Lyle Aye

Randall Aye

Mitchell Aye

Smith Aye

Tidmore (Absent)

 Motion passed.

Motion to nominate Smith to continue in the office of Treasurer and Lyle to continue in the office of Secretary proposed by Fiegen, Foli seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Abstained

Randall Aye

Mitchell Aye

Smith Abstained

Tidmore (Absent)

 Motion passed.

1. Millage levy 2020-2021 (L-4029):

McGinnity explained that the L-4029 was filled out with the assumption that the Board would choose to levy the full 1.0000 mills voted in by the electors. Motion to nominate Smith to continue in the office of Treasurer and Lyle to continue in the office of Secretary proposed by Fiegen, Foli seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Smith Aye

Tidmore (Absent)

Motion passed. McGinnity to secure signatures of Chair and Secretary on a final copy and send to the county clerk.

1. Reopening Plan Status:

McGinnity reminded the board that BIDL had been operating at Stage 4 of the BIDL Library Reopening Policy since the doors were opened to the public following the shutdown. He suggested the board might consider moving to Stage 5: Library Open to Public with Conditions. The summer rush ended after Labor Day, he explained, and numbers were unlikely to rise above the current low levels before spring. The main difference moving to Stage 5 would bring would be the reopening of the Langford Music Porch, the closure of which had caused more complaints from patrons than any other precaution put in place.

Motion to move the library to Stage 5 of the Reopening Plan proposed by Smith, Foli seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Smith Aye

Tidmore (Absent)

 Motion passed.

1. **Correspondence: None**
2. **Public Comment**: **None**

**Meeting adjourned 9:46 am.**

Next regular meeting:

**9:00 am, October 15th, 2020.**

-*Respectfully submitted by Patrick S. McGinnity, Director*